

LIBRARY BOARD MEETING MINUTES GARDEN CITY, MICHIGAN Approved

LIBRARY BOARD MINUTES FROM **WEDNESDAY, APRIL 10, 2024**

CALL TO ORDER

The meeting was called to order at 7:00 PM. Present were Board President: Drew McMechan; Board Vice President: Paul Werhane; Board Secretary: Lynn Cox; Board Members: Nancy Bailey; Barbra Reddy; Janet Smith; and Director James Lenze and Assistant Director Kim Poma

Guest:

Absent:

APPROVAL OF MINUTES

It was moved by Board Member Smith, supported by Board Member Reddy. Resolved: to accept the minutes of the Library Board meeting of **Wednesday, March 13, 2024**

Vote:

Aye: 6 Nay: 0

Passes 6-0 unanimous

DIRECTOR'S REPORT

It was moved by Board Member Reddy, supported by Board Member Werhane. Resolved to accept the Director's report for the month as presented.

Vote:

Aye: 6 Nay: 0

Passes 6-0 unanimous

FINANCIAL REPORTS

Monthly Bank and investment statements were presented.

UNFINISHED BUSINESS

BUDGET FY2024-25

Director Lenze presented the Proposed Budget for the fiscal year ending June 30, 2025. The Public Hearing is scheduled for Wednesday, May 8, 2024 at 7:00 PM.

NEW BUSINESS

EMPLOYEE PAY RATES

It was moved by Board Member Smith, supported by Board Member Reddy. Resolved to authorize the Library Staff pay increases as detailed in the attached "Library Pay Rates" sheet effective on the first Monday of July, 2024, being July 1, 2024.

Vote:

Aye: 6 Nay: 0

Passes 6-0 unanimous

DIRECTOR'S ANNUAL PERFORMANCE REVIEW

It was moved by Board Member Cox, supported by Board Member Werhane. Resolved to enter into closed session after Public Comments at the request of the Library Director, in accordance with the Michigan Open Meetings Act, for the purpose of conducting the annual performance review of the Library Director.

Roll Call Vote:

McMechan: Aye; Werhane: Aye; Cox: Aye; Bailey: Aye; Reddy: Aye; Smith: Aye

PUBLIC COMMENT

None

CLOSED SESSION

Board entered Closed session at 7:29 PM
Board returned to Open Session at 8:23 PM

NEW BUSINESS (cont.)

DIRECTOR'S ANNUAL PERFORMANCE REVIEW (cont.)

It was moved by Board Member Bailey, supported by Board Member Reddy. Resolved to approve the Library Director's performance evaluation with an overall score of "Exceeds Expectations" and to file the same in the appropriate personnel files; and to further approve a pay increase to \$89,705.00 for the Library Director effective starting the first Monday of July 2024, being Monday, July 01, 2024.

Vote:

Aye: 6 Nay: 0

Passes 6-0 unanimous

ADJOURNMENT

The meeting was adjourned at 8:26 PM

Next Meeting: **Wednesday, May 8, 2024 at 7:00 PM.**