LIBRARY BOARD MEETING MINUTES
GARDEN CITY, MICHIGAN
Approved

LIBRARY BOARD MINUTES FROM **1/10/2023**

CALL TO ORDER
The meeting was called to order at 6:00 p.m.
Present were: Board President Drew McMechan; Board Vice President Nancy Bailey; Board Secretary Lynn Cox; Board Members Janet Smith and Paul Werhane; Library Director James Lenze; and Library Assistant Director Kim Poma
Guest: Bill Tucker (Maner Costerisan)
Absent:

APPROVAL OF MINUTES
It was moved by Board Member Smith, supported by Board Member Werhane. Resolved: to accept the minutes of the Library Board meeting of **Tuesday, December 13, 2022** as presented.
Vote:
Aye: 5 Nay: 0
Passes 5-0 unanimous

DIRECTOR'S REPORT
It was moved by Board Member Werhane, supported by Board Member Smith. Resolved to accept the Director's report for the month as presented.
Vote:
Aye: 5 Nay: 0 Abstain: 0 Recused: 0
Passes 5-0 unanimous

FINANCIAL REPORTS
Monthly Financial Reports were presented along with the Bank Reconciliation Report for December 2022.

UNFINISHED BUSINESS
BOARD VACANCY:
Only one application to fill the empty seat was received by the deadline. City Clerk Miller confirmed that the applicant met the minimum requirements for a Library Board Member. The applicant was present to answer any questions from the Board.
It was moved by Board Member Werhane, supported by Board Member Smith. Resolved to appoint Barbra Reddy to fill the vacant seat on the Library Board until the next biennial City election (November 2024).
Roll Call Vote:
Werhane: Aye, McMechan: Aye, Cox: Aye, Smith: Aye, Bailey: Aye
Aye: 5 Nay: 0 Abstain: 0 Recused: 0
Passes 5-0 unanimous

TRANSFER OF FUNDS:
It was moved by Board Member Werhane, supported by Board Member Smith. Resolved to approve the transfer of $60,000.00 to the Library's checking account on or about January 12, 2023, and to authorize Director Lenze to make such transfer.
Vote:
Aye: 5 Nay: 0 Abstain: 0 Recused: 0
Passes 5-0 unanimous

ESTA & IWOWA:
Director Lenze provided an update. No action.

NEW BUSINESS
AUDIT:
Bill Tucker of Maner Costerisan presented the audit report

It was moved by Board Member Werhane, supported by Board Member Bailey. Resolved to accept the Audited Report on Financial Statements of the Garden City Public Library for the five months ended June 30, 2023 as presented.
Vote:

Aye: 5 Nay: 0 Abstain: 0 Recused: 0
Passes 5-0 unanimous

ETHICS AND GUIDING PRINCIPLES:
Draft policy presented by Director Lenze. To be considered at the February meeting.

INVESTMENTS:
Draft policy presented by Director Lenze. To be considered at the February meeting.

OTHER BUSINESS

None

PUBLIC COMMENT

Zack Witt asked when the Board received their meeting packets, and the law which requires the City to hold the Library Funds.

John Murray asked about how the City collected Library funds, ADA compliance of the restrooms, and clarification on the uncashed checks from the City.

Lynn Hamann asked about the new sign outside the library/thrift store entrance.

ADJOURNMENT

The meeting was adjourned at 7:59 PM

Next Meeting**: Tuesday, February 14, 2023 at 6:00 PM.**