

# LIBRARY BOARD MEETING MINUTES GARDEN CITY, MICHIGAN Approved

LIBRARY BOARD MINUTES FROM 1/11/2022

## **CALL TO ORDER**

The meeting was called to order at 6:05 PM. Present were Board Members: Lynn Cox; Millie Tyszkiewicz; Drew McMechan; Janet Smith; Paul Werhane; Nancy Bailey; and Director James Lenze

Guest:

Absent:

## **APPROVAL OF MINUTES**

It was moved by Board Member M. Tyszkiewicz, supported by Board Member J. Smith. Resolved: to accept the minutes of the Library Board meeting of **Tuesday, December 14, 2021**

Vote:

Aye: 6    Nay: 0    Abstain: 0            Recused: 0

Passes 6-0 unanimous

## **DIRECTOR'S REPORT**

It was moved by Board Member M. Tyszkiewicz, supported by Board Member J. Smith. Resolved to accept the Director's report for the month as presented.

Vote:

Aye: 6    Nay: 0    Abstain: 0            Recused: 0

Passes 6-0 unanimous

## **BILLS**

It was moved by Board Member J. Smith, supported by Board Member M. Tyszkiewicz. Resolved to accept payment of monthly bills as presented

Vote:

Aye: 6    Nay: 0    Abstain: 0            Recused: 0

Passes 6-0 unanimous

## **UNFINISHED BUSINESS**

Banking: It was moved by Board Member J. Smith, supported by Board Member M. Tyszkiewicz. Resolved to authorize Director Lenze to open a banking account(s) for the Garden City Public Library at a local bank or credit union from which to pay Library expenses until the matter of the Library Fund is resolved, and to authorize him to transfer to the banking account(s) \$50,000.00 from the Library Fund.

Vote:

Aye: 6    Nay: 0    Abstain: 0            Recused: 0

Passes 6-0 unanimous

## **NEW BUSINESS**

Flexible Benefit Plan (Cafeteria and HAS Plan): It was moved by Board Member L. Cox, supported by Board Member M. Tyszkiewicz. Resolved to adopt in the form attached hereto the Garden City Public Library Flexible Benefit Plan (the "Plan"), effective January 1, 2022, which Plan is hereby adopted and approved;

RESOLVED FURTHER: That the appropriate officers of the Company be, and they hereby are, authorized and directed to execute the Plan on behalf of the Company;

RESOLVED FURTHER: That the officers of the Company be, and they hereby are, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation, causing to be prepared and filed such reports, documents or other information as may be required under applicable law.

Vote:

Aye: 6    Nay: 0    Abstain: 0            Recused: 0

Passes 6-0 unanimous

Retiree Dental and Vision: It was moved by Board Member W. Werhane, supported by Board Member L. Cox.  
Resolved to approve increasing the funding for the HRA Plan for Retirees by \$268.80 bringing the total funding for that Plan to \$3,868.80 for calendar year 2022.

Vote:

Aye: 6    Nay: 0    Abstain: 0    Recused: 1 (J. Smith)  
Passes 5-0 unanimous

Accounting and Payroll: It was moved by Board Member M. Tyszkiewicz, supported by Board Member J. Smith.  
Resolved: to approve hiring Fleming Financial Services to assume accounting services for the Library, including accounting, record keeping, and payroll services as described in their quote, for \$150 per month, plus the cost of \$1.75 per deposit for direct deposit.

Vote:

Aye: 6    Nay: 0    Abstain: 0    Recused: 0  
Passes 6-0 unanimous

#### **OTHER BUSINESS**

None

#### **PUBLIC COMMENT**

Marge Hickman asked about the amount approved for the HSA and Cafeteria Plans, and about the Inkster Library managing their own funds.

#### **ADJOURNMENT**

The meeting was adjourned at 6:54 PM.

Next Meeting: **Tuesday, February 08, 2022 at 6:00 PM**

A handwritten signature in black ink, appearing to be 'JBL', enclosed in a hand-drawn oval.