

# LIBRARY BOARD MEETING MINUTES GARDEN CITY, MICHIGAN Approved

LIBRARY BOARD MINUTES FROM **Wednesday, March 13, 2024**

## **CALL TO ORDER**

The meeting was called to order at 7:00 PM by Vice President Werhane. Present were Board Vice President: Paul Werhane; Board Secretary: Lynn Cox; Board Members: Nancy Bailey; Barbra Reddy; Janet Smith; Director James Lenze; and Assistant Director Kim Poma.

Guest:

Absent: Board President: Drew McMechan (excused)

## **APPROVAL OF MINUTES**

It was moved by Board Member Smith, supported by Board Member Reddy. Resolved: to accept the minutes of the Library Board meeting of **Wednesday, February 14, 2024**

Vote:

Aye: 5 Nay: 0

Passes 5-0 unanimous

## **DIRECTOR'S REPORT**

It was moved by Board Member Reddy, supported by Board Member Smith. Resolved to accept the Director's report for the month as presented.

Vote:

Aye: 5 Nay: 0 Abstain: 0

Recused: 0

Passes 5-0 unanimous

## **FINANCIAL REPORTS**

Monthly financial reports were presented along with the Bank Reconciliation Report for the month.

## **UNFINISHED BUSINESS**

BUDGET FY2024-25: Discussed

It was moved by Board Member Smith, supported by Board Member Bailey. Resolved: to call for a Public Hearing on **Wednesday, May 8, 2024 at 7:00 PM** in the Activity Room of the Garden City Public Library on the proposed Library Budget for the Fiscal Year 2024-25. The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

Vote:

Aye: 5 Nay: 0

Passes 5-0 unanimous

DIRECTOR'S ANNUAL EVALUATION: Discussed. Forms were distributed.

## **NEW BUSINESS**

BOOKKEEPING AND PAYROLL:

It was moved by Board Member Cox, supported by Board Member Bailey. Resolved to authorize Director Lenze to consult with the Accounting and Outsourced Solutions department of Maner Costerisan on establishing a Chart Of Accounts, migrating our QuickBooks Desktop files to QuickBooks Online, and developing financial procedures. The estimate of the consulting fees being \$10,000.

Vote:

Aye: 5 Nay: 0 Abstain: 0

Recused: 0

Passes 5-0 unanimous

## **OTHER BUSINESS**

None

## **PUBLIC COMMENT**

Brendan McArthur introduced himself as a candidate for City Council.

Lisa Poma spoke in support of McArthur's candidacy.

**ADJOURNMENT**

The meeting was adjourned at 8:03 PM

Next Meeting: **Wednesday, April 10, 2024 at 7:00 PM.**