

LIBRARY BOARD MEETING MINUTES GARDEN CITY, MICHIGAN Approved

LIBRARY BOARD MINUTES FROM **2/8/2022**

CALL TO ORDER

The meeting was called to order at 6:00 p.m. Present were Board Members: Lynn Cox; Millie Tyszkiewicz; Drew McMechan; Janet Smith; Paul Werhane; Nancy Bailey; and Director James Lenze

Guest:

Absent:

APPROVAL OF MINUTES

It was moved by Board Member M. Tyszkiewicz, supported by Board Member J. Smith. Resolved: to accept the minutes of the Library Board meeting of **Tuesday, January 11, 2022**

Vote:

Aye: 6 Nay: 0 Abstain: 0 Recused: 0
Passes 6-0 unanimous

DIRECTOR'S REPORT

It was moved by Board Member J. Smith, supported by Board Member M. Tyszkiewicz. Resolved to accept the Director's report for the month as presented.

Vote:

Aye: 6 Nay: 0 Abstain: 0 Recused: 0
Passes 6-0 unanimous

BILLS

It was moved by Board Member J. Smith, supported by Board Member M. Tyszkiewicz. Resolved to accept payment of monthly bills as presented

Vote:

Aye: 6 Nay: 0 Abstain: 0 Recused: 0
Passes 6-0 unanimous

UNFINISHED BUSINESS

Bank account:

It was moved by Board Member L. Cox, supported by Board Member M. Tyszkiewicz. Resolved: to authorize the President of this Board (Drew McMechan), the Library Director (James Lenze), and full-time Youth Services Librarian (Kim Poma), in the name and on behalf of the Garden City Public Library (Library) from time to time to deposit, withdraw and/or transfer funds on deposit from the Community Financial Credit Union (Credit Union), and transact any other business with the Credit Union incidental to the powers herein above granted. The Credit Union shall be under no obligation to see to the application of funds in any case whatsoever.

Any action heretofore taken by any of the three above named persons with respect to any of the matters stated above is hereby ratified and confirmed.

The Secretary of the Library Board is hereby directed to file with the Credit Union a certified copy of this resolution and a list of the persons, together with specimens of their signature, who are the present holders of said offices and shall continue to hold the same until otherwise notified in writing by the Secretary.

This resolution, in so far as the Credit Union is concerned, shall continue in full force and effect until receipt by said Credit Union of written notice from the Secretary of the changes, if any, therein.

Aye: 6 Nay: 0 Abstain: 0 Recused: 0
Passes 6-0 unanimous

NEW BUSINESS

Employee Handbook:

It was moved by J. Smith, seconded by L. Cox. Resolved: to form a committee to review the proposed Employee Handbook and make recommendations to the full Board. And to appoint J. Smith, W. Werhane, and L. Cox to serve on said committee along with Director Lenze.

Aye: 6 Nay: 0 Abstain: 0 Recused: 0
Passes 6-0 unanimous

OTHER BUSINESS

None

PUBLIC COMMENT

John Murray inquired about our contracting for financial services and payroll.

CLOSED SESSION

It was moved by Board Member M. Tyszkiewicz, supported by Board Member J. Smith. Resolved to enter into Closed Session for the purpose of reviewing written legal opinion.

Roll Call Vote:

Werhane: Aye; McMechan: Aye; Cox: Aye; Bailey: Aye; Smith: Aye; Tyszkiewicz: Aye
Passes 6-0 unanimous

Board entered Closed session at 6:24 PM
Board returned to Open Session at 7:06 PM

ADJOURNMENT

The meeting was adjourned at 7:07 PM

Next Meeting: **Tuesday, March 08, 2022 at 6:00 PM.**

A handwritten signature in black ink, appearing to be "JBL", enclosed in a hand-drawn oval.