

LIBRARY BOARD MEETING MINUTES

GARDEN CITY, MICHIGAN

Approved

LIBRARY BOARD MINUTES FROM 12/12/2023

CALL TO ORDER

The meeting was called to order at 7:04 PM. Present were Board President: Drew McMechan; Board Vice President: Paul Werhane; Board Secretary: Lynn Cox; Board Members: Barbra Reddy; Janet Smith; Nancy Bailey; and Director James Lenze, and Assistant Director Kim Poma.

Guest:

Absent:

APPROVAL OF MINUTES

It was moved by Board Member Smith, supported by Board Member Werhane. Resolved: to accept the minutes of the Library Board meeting of **Tuesday, November 14, 2023** as amended.

Vote:

Aye: 6 Nay: 0

Passes 6-0 unanimous

DIRECTOR'S REPORT

It was moved by Board Member Smith, supported by Board Member Reddy. Resolved to accept the Director's report for the month as presented.

Vote:

Aye: 6 Nay: 0 Abstain: 0

Passes 6-0 unanimous

FINANCIAL REPORTS

Monthly financial reports for November were presented along with bank reconciliation reports.

UNFINISHED BUSINESS

GRANT

Discussed. No action.

TRANSFER OF FUNDS FROM CITY TO MI CLASS

Discussed. No action.

NEW BUSINESS

HSA CONTRIBUTION

It was moved by Board Member Werhane, supported by Board Member Smith. Resolved to set the 2024 Plan Year employer contribution to the Health Savings Account (HSA) of the Garden City Public Library Flexible Benefit Plan for each eligible employee as a quarterly contribution equal to 1/4th of the lesser of the PA 152 limit minus that employee's annual premium or \$3,000.00 rounded down to the nearest dollar. Vote:

Aye: 6 Nay: 0 Abstain: 0

Passes 6-0 unanimous

RETIREE HRA CONTRIBUTION

Board Member Smith recused herself from the discussion and vote.

It was moved by Board Member Werhane, supported by Board Member Reddy. Resolved to set the 2024 Plan Year employer contribution to the Garden City Public Library Health Reimbursement Arrangement Plan for Retirees (HRA) as \$3,800.00, and the Garden City Public Library Supplemental Health Reimbursement Arrangement Plan for Retirees (Supplemental HRA) as \$6,400.00.

Vote:

Aye: 5 Nay: 0 Abstain: 0 Recused: Smith

Passes 5-0 unanimous

FLEXIBLE BENEFIT CREDITS

It was moved by Board Member Werhane, supported by Board Member Smith. Resolved to set the 2024 Plan Year Garden City Public Library Flexible Benefit Credit (cafeteria plan) for eligible employees who waive the health insurance plan because they are covered by another health insurance plan as \$5,000 payable in two installments of \$2,500 each. The first payment to be made in February, and the second in August. Documentation of alternative health coverage is required.

Vote:

Aye: 6 Nay: 0 Abstain: 0

Passes 6-0 unanimous

CAPITAL ASSETS POLICY

It was moved by Board Member Werhane, supported by Board Member Smith. Resolved to approve with immediate effect the Capital Assets Policy as presented.

Vote:

Aye: 6 Nay: 0 Abstain: 0

Passes 6-0 unanimous

OTHER BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 7:59 PM

Next Meeting: **Wednesday, January 10, 2024 at 7:00 PM.**