

# BUDGET NARRATIVE

## FY2026-27

I am pleased to present this proposed budget for the upcoming fiscal year. The budget consists of the Library's two (2) Funds: The General Fund (101), which is sometimes referred to as the Operating Fund; and the Building Fund (471). Each Fund is supported by its own millage. As with previous budgets, this budget will be controlled at the Fund Level. The Library uses a modified accrual basis of accounting.

This proposed budget for the Garden City Public Library for the fiscal year ending June 30, 2027 (FY2026-27) appropriates [\\$ 777,740](#) for the General Fund (101) for operating purposes and proposes levying a total millage rate of [1.7903](#) mills comprised of [0.8814](#) mill for the voter approved 2018 operating millage, and the [0.9089](#) mill for the voter approved 2019 building millage. The operating millage expires in 2031. The building millage expires in 2029.

### Building Fund (471)

We are being conservative in our estimate of [3%](#) interest income for the coming year. As a result, our interest revenue is slightly less than in the amended budget for the current year. We are not planning any expenditures from this Fund during the fiscal year. Therefore, the Fund Balance should increase by the total revenue realized.

### General Fund (101)

#### Revenue

Penal fine revenue should be close to the amount in the current year's amended budget. We are conservatively anticipating [3%](#) interest on our invested funds. Our total revenue is projected to be slightly higher than the current year's amended budgeted amount.

#### Expenditures

##### Personnel

Our staff custodian resigned earlier this year. We have opted to hire a cleaning firm instead of filling the vacancy. The budget provides for a 2% raise for all remaining staff.

## Professional/Technical

The second largest expense category is Professional/Technical. This includes rent, legal fees, financial services, education, training, and dues.

The costs of many of the products and services we use are rising due to tariffs and other economic forces. Among these are the photocopier lease, property insurance, rent, and website.

New to this expense category is Janitorial Services. The cost of this is partially offset by not filling the custodial position.

Despite the various increases here and in other portions of the budget, we are still able to propose a healthy contribution to the “Designated Fund”.

## Operating

We are proposing a modest increase to our “supplies” and “Janitorial supplies” lines to meet rising costs, and a slight increase to our Digital Collections line to meet increased demand for eBooks and downloadable content.

## Capital Outlay

We are not proposing any increase to our Collection Development: books, movies, and audio.